

CMT Instructions

To add an external reviewer:

1. Obtain consent (email or verbal) from the external reviewer along with a list of domain conflicts of the reviewer.
2. Email CMT platform manager (info@miccai2019.org) with the reviewer's first and last names, email address, institution and the list of domain conflicts
3. The reviewer will be added and the AC will be notified.

To add/remove a reviewer for a paper:

1. Find the entry for the paper, click the "more" button and select "Edit Assignment" (See screenshot on page 2)
2. Use "TPMS Rank", "relevance" and Reviewer's "Bid" to find the most appropriate reviewer, and **only assign to reviewer with less than 6 papers (unless you are confident that they would be willing to review more)**. The number of a papers currently assigned to each reviewer are shown in column "Number of Assigned papers". (See page 3)
(Note: A good candidate has good TPMS rank (between 1 to 100) and high relevance score (close to 1))
3. Once you have found a suitable reviewer, check the box in the last column to add this reviewer.
4. Please notify your new reviewer of the new assignment
5. To remove a reviewer, locate the entry for the reviewer and uncheck the box in the last column to remove this reviewer. Please notify the reviewer.

Primary Subject Area • Interventional Imaging Systems
 Secondary Subject Areas • Optical and Photo-acoustic Imaging

Assigned reviewers only
 All non conflicting reviewers

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First Name	Last Name	Email	Organization	External Profile Entered	Subject Areas		Bid	Relevance	Candidate Suggestion Rank	Tpms Rank	Number Of Assignments	Number Of Assignments (All Tracks)	Assign ↓
					Primary	Secondary							
<input type="text" value="filter..."/>	<input type="text" value="filter..."/>	<input type="text" value="filter..."/>	<input type="text" value="filter..."/>	<input type="text" value="click h"/>	<input type="text" value="filter..."/>	<input type="text" value="filter..."/>	<input type="text" value="click h"/>	<input type="text" value="e.g. <3"/>	<input type="text" value="e.g. <3"/>	<input type="text" value="e.g."/>	<input type="text" value="e.g. <3"/>	<input type="text" value="e.g. <3"/>	<input type="text" value="click l"/>
[Redacted]	[Redacted]	[Redacted]	Intuitive Surgical	View	• Image-Guided Interventions and Surgery	• Image Segmentation, Registration and Fusion ; • Interventional Imaging Systems ; • Interventional Software and User Interfaces ; • Interventional Tracking and Navigation ; • Medical Robotics and Haptics ; • Surgical Visualization and Mixed, Augmented and Virtual Reality	Willing	0.16	9	40	4	4	<input checked="" type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	University of Houston	View	• Interventional Imaging Systems	• Image-Guided Interventions and Surgery; • Interventional Tracking and Navigation ; • Medical Robotics and Haptics ; • Surgical and Interventional Simulation Systems ; • Surgical Data Science	In A Pinch	0.8	1	6	4	4	<input checked="" type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	King's College London	View	• Optical and Photo-acoustic Imaging	• Interventional Imaging Systems ; • Interventional Tracking and Navigation	Willing	0.32	8	790	4	4	<input checked="" type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	University of Bern, Healthcare Imaging A.I.	View	• Neuro Imaging	• Applications of Big Data in Imaging ; • Machine Learning and Artificial Intelligence	Not Entered	0		852	4	4	<input type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	Biop medical	View	• Image Segmentation, Registration	• Machine Learning and Artificial Intelligence	Not Entered	0		112	6	6	<input type="checkbox"/>